S B PANDEY SANATAN TEACHERS TRAINING COLLEGE

(Recognized by ERC, NCTE, Bhubaneswar)

(Affiliated to Nilamber Pitamber University, Medininagar, Jharkhand.)

REHALA, PALAMAU, JHARKHAND: 822124

E-mail: sbpsttc@gmail.com Phone : 06584-299936

Ref. No...IQAC/..2023-014 Date...11.01.2023

Minutes of Meeting

Action Taken Report

Mr. Sanjeev Pandey Coordinator proposed the meeting. He proceeding the last meeting which was accepted and confirmed by all members.

- ❖ Dr. Shushil Upadhayaya was nominated to act as program officer in National Service Scheme (NSS). The nomination was accepted by the IQAC.

SBPSTTC will prepare for make documentation of NAAC. The following points were highlighted by the Coordinator –

Documentation strategy would be as follows –

- By next meeting of IQAC a detailed scheme and format for documentation would be proposed for the approval by the committee.
- Use of ICT in education process would be emphasized in the reports and events.
- Annual Library Report was discussed.
- Discussion regarding Complete the academic plan of year 2023.
- Project based classroom activities was emphasized.
- Strengthening Whatsapp and e-mail groups for interaction with each session.
- Usages of Library training to be part of induction.
- Master plan for campus was discussed.
- Exam, Finance, Planning forms to be designed and discussed by the committee.

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- IQAC must take pro-active regarding quality issues.
- It was resolved the feedback form would be developed and analyzed by the IQAC.
- Responsibility of Planning for the upcoming Co-Curricular events was allotted to the Concern committee.

Present Members: (Names along with designation)

1. Mr. Anand Kumar Yadav (Asst. Prof. SBPSTTC)
2. Mr. Shashikant Pandey (Asst. Prof. SBPSTTC)
3. Miss. Kaishar Bano (Office Administrative)

IQAC Coordinator
S B PANDEY SANATAN
TEACHER TRAINING
COLLEGE, REHLA

Principal
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